



# VYSYA COLLEGE

Re-Accredited by NAAC  
Recognised under section 2(f) & 12(B) of the UGC Act. 1956  
(Co-Educational Institution) Affiliated to Periyar University  
Ramakrishnapuram, Masinaickenpatty,  
Ayodhiyapattinam (Po.), Salem - 636 103.

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Ref.

Date ..... 13.04.2025 .....

## Academic Audit for 2024–2025

During the academic year 2024–2025, a series of Heads of the Departments (HODs) meetings were conducted under the leadership of the Principal in the Principal's chamber. These meetings ensured systematic academic planning, effective administration, and continuous monitoring of institutional activities.

At the commencement of the academic year, strategic decisions were taken regarding the reopening of the college and the smooth initiation of academic activities. The institution planned to reopen classes for second and third-year students in June 2024, followed by the commencement of first-year classes in July 2024. Faculty members were instructed to prepare detailed academic schedules, lesson plans, and subject schemes for the odd semester well in advance. Class in-charges were entrusted with responsibilities such as issuing uniforms, notebooks, and maintaining updated student records, including personal and academic details.

The institution emphasized discipline and academic rigor by ensuring adherence to class timetables, maintenance of attendance registers, and regular updating of academic content. Faculty members were directed to upload subject notes and video lectures in the digital platform and maintain proper documentation through college diaries and records. The integration of technology in teaching-learning processes was further strengthened through cloud-based content sharing and continuous monitoring.

A wide range of academic and co-curricular activities were systematically planned and executed throughout the year. The college organized Convocation Day for the graduating batch and celebrated important occasions such as International Yoga Day, Independence Day, Pongal, Women's Day, and Republic Day. Cultural and literary events, including Kamarajar Birthday celebrations and Tamil literary programmes, were conducted to promote cultural awareness and student engagement.

The institution actively organized numerous awareness programmes focusing on social, environmental, and health-related issues. These included programmes on drug awareness, cancer awareness, financial literacy, career opportunities, animal welfare, road safety, and power conservation. Health camps such as eye check-up camps, dental care programmes, blood donation camps, and wellness sessions were conducted in collaboration with reputed hospitals and organizations.

Skill development and employability remained a major focus area. The college conducted various training programmes, including aptitude training, soft skills development, employability skill programmes, and placement-oriented coaching sessions. Specialized programmes such as UI/UX training, web development, financial market awareness, and entrepreneurship development were organized to enhance students' professional competencies. The institution also facilitated placement drives in collaboration with reputed companies, enabling students to secure career opportunities.

The implementation of the NAAN MUDHALVAN Scheme was effectively monitored, with faculty members ensuring student participation, timely completion of courses, and proper uploading of internal marks and certificates. Faculty members were also encouraged to attend Faculty Development Programmes (FDPs) and contribute to academic excellence.

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The college conducted regular internal assessments, including unit tests and model examinations, following structured question paper patterns. Faculty members were instructed to evaluate answer scripts promptly and communicate results to parents within the stipulated time. Practical examinations were conducted efficiently, ensuring proper maintenance and verification of record notebooks.

Extension and outreach activities were actively promoted through NSS initiatives, including special camps conducted in villages with programmes such as medical check-ups, awareness rallies, environmental activities, and social service initiatives. Industrial visits and training programmes were arranged to provide students with practical exposure and industry insights.

Administrative efficiency was ensured through regular monitoring of academic progress, maintenance of records, and adherence to institutional guidelines. Faculty members were instructed to complete syllabus portions on time, update teaching materials, and ensure proper classroom management.

Towards the end of the academic year, focus was given to examination preparedness, including practical examinations, model exams, and university examinations. Faculty members were guided to verify university syllabus updates and prepare question papers accordingly. Continuous efforts were made to maintain academic quality and institutional standards.

Overall, the HOD meetings during the academic year 2024–2025 played a crucial role in strengthening academic planning, ensuring effective implementation of institutional policies, and enhancing student development. The coordinated efforts of the management, Principal, Heads of Departments, and faculty members contributed significantly to the successful functioning and progress of the institution.

Principal

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